

TENANCY APPLICATION

Please attach 100 Points of Identification, including your proof of income.

Prior to any tenancy application being considered, each applicant is required to produce sufficient identification which totals 100 points.

Drivers Licence.....	30 Points*
Passport.....	30 Points*
Proof of Age Card.....	30 Points*
Bank or Credit Card Statements.....	15 Points
Tenancy History Ledger.....	20 Points
Previous Four Rent Receipts.....	20 Points
Rental Bond Receipt.....	20 Points
Pay Slips.....	15 Points
Motor Vehicle Registration.....	15 Points
Telephone/Gas/Electricity Accounts.....	15 Points
Pension Card.....	15 Points
Council or Water Rates.....	15 Points
Health Care Card.....	15 Points
Medicare Card.....	10 Points
Birth Certificate.....	10 Points

NOTE: You must have at least one of the listed items with (*) next to the points.

Our office reserves the right to allow for any changes or additions to the above.
Should the applicant fail to provide the above details, the application may not be processed.

PLEASE NOTE THE FOLLOWING

This office is a member of:-

TICA DEFAULT TENANCY CONTROL SYSTEM

(A division of Tenancy Information Centre Australasia Holdings Pty Ltd)

All applications for tenancy in this office are processed through TICA.

APPLICATION FOR TENANCY – One Application Per Person

Property Details

Property Address:

Preferred date to commence:..... Rent Amount: \$..... Date inspected:

Applicant Details

Surname: Given Name(s):

Phone (W): (M): (H):

Email:

Date of Birth:/...../..... Drivers Licence No: Car Registration No:

Names and Ages of ALL People to Occupy the Property:

1. 3.

2. 4.

Current & Previous Living Arrangements

1. Address of Premises:

Occupied from:/...../..... to/...../..... Rent / Board Per Week: \$.....

Landlord/Agent: Phone:

Reason for Leaving:

2. Address of Premises:

Occupied from:/...../..... to/...../..... Rent Per Week: \$.....

Landlord/Agent: Phone:

Reason for Leaving:

Current Occupation Details

Employer: Position in Company:

Contact Name: Number:

Duration Employed Here: Weekly Income: \$.....:

Next of Kin (not living with you)

1. Name: Relationship:

Address: Phone:

2. Name: Relationship:

Address: Phone:

When was the last date you attended CTTT?/...../..... Reason:

How many vehicles (cars, motorbikes, trailers, boats and caravans) will be at the property?.....

.....

Pets? YES / NO *If YES, please complete a PET APPLICATION*

Smoker? YES / NO

Bank Account Details

Bank: Branch: BSB:

A/C Name: A/C No:

The statement below is unbinding and does not constitute a lease.

- I/we have inspected the abovementioned premises and wish to take a tenancy for such premises as inspected. The rental to be paid is within my/our means.
- I/we give permission for the agent to carry out at their discretion any reference that it considers to be necessary before allowing me to enter into a tenancy agreement.
- I/we acknowledge that I/We will make no claim or neither demand nor commence litigation against the lessor or his agent should the premises be found to be unavailable.
- I/we undertake to pay a bond upon the signing of the lease.
- I/we hereby acknowledge that Harrods Real Estate may refuse or cancel application if any answers provided by me/us should prove to be untrue.
- I/we declare that I/We am not bankrupt or an undischarged bankrupt and affirm that the above information is true and correct.
- I do not nor intend to have a pet in or on the premises without permission in writing from the landlord or their agent.
- I understand that this application is subject to vacant possession of the property.

If application approved, one week's rent must be deposited into the following bank account:

Commonwealth Bank

J & M Harrod Rental Trust

BSB: 062 641 Account: 311 035

Reference: Surname or Property Address

Holding deposits will be forfeited if an application is withdrawn after approval.

Harrods Building
George Street
Warilla NSW 2528
PO Box 146, Warilla 2528

Telephone: 02 4296 3455
Facsimile: 02 4296 3968
email: info@harrods.com.au
www.harrods.com.au

PRIVACY DISCLOSURE ACKNOWLEDGMENT

Name:

Personal information collected about the applicant in this application and during the course of the tenancy if the applicant is successful may be disclosed to other parties including the lessor/s, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the agent and /or lessor. If the applicant enters into a Residential Tenancy Agreement, and if the applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the applicant during the course of the tenancy may also be disclosed to the lessor, third party operators of tenancy reference databases and/or other agents.

In accordance with Section 18n (1((b) of the Privacy Act, I/we authorise you to give information to and obtain information from all credit providers and references named in this application. I understand this can include information about my credit worthiness, credit sharing, credit history or capacity. I understand this information may be used to assess my application.



Your **FREE** No Obligation Connection Service

Let us call you to organise the connection of your utilities before you move in!

Step 1 Select the utilities you would like to connect by ticking the relevant boxes below.

Step 2 Fill out the relevant details on this form, sign it and lodge it with your property manager.

Step 3 We will call you within 24 hours (except on weekends and public holidays), to confirm your details and connection timings.

What utilities would you like connected?

DECLARATION AND EXECUTION: By signing this application, I/we: consent to Direct Connect arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to utility providers for this purpose; acknowledge having been provided with terms and Conditions of Supply of Direct Connect and having read and understood them together with the Privacy Collection Notice set out below; declare that all the information contained in this application is true and correct and given of their own free will; expressly authorise Direct Connect to provide any information disclosed in this Application to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; expressly authorise Direct Connect to provide any information disclosed in this Application to an information provider for the purpose of that information provider disclosing it to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; consent to Direct Connect contacting me by telephone or by SMS in relation to the marketing or promotion of all of the services listed under the heading "Utility Connections" above even if we/I have not applied for the connection of those services in this application. This consent will continue [for a period of 1 year from the date of our/my execution of this application/ until [28] days after we/I disconnect the last of the services in respect of which this application is made]; acknowledge that this consent will permit Direct Connect to contact us/me even if the telephone numbers listed on this application form are listed on the Do Not Call Register; understand that under the requirements of the Privacy Act 1988, Direct Connect will ensure that all personal information obtained about me/us will be appropriately collected, used, disclosed and transferred and will be stored safely and protected against loss, unauthorised access, use, modification or disclosure and any other misuse; authorise the obtaining of a National Metering Identifier (NMI) for my residential address to obtain supply details; consent to Direct Connect disclosing my/our details to utility providers (including my/our NMI and telephone number); declare and undertake to be solely responsible for all amounts payable in relation to the connections and/or supply of the Services and hereby indemnify Direct Connect and its officers, servants and agents and hold them indemnified against any charges whatsoever in respect of the Services; acknowledge that, to the extent permitted by law, Direct Connect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of the services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection, disconnection or provision of, or failure to connect or disconnect or provide, the nominated utilities; acknowledge that whilst Direct Connect is a free service I/we may be required to pay standard connection fees or deposits required by various utility providers; acknowledge that the Services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated utility providers bind me/us and that after hours connections may incur additional service fees from utility providers; acknowledge that the real estate agent listed on this application form may receive a benefit from Direct Connect in connection with the provision of the service being provided to me/us by Direct Connect; and acknowledge the entitlement of Direct Connect and its associates, agents and contractors, to receive a fee or remuneration from the utility provider and that such fee or remuneration will not be refunded to me as a rebate in connection with the provision of the utility connection services. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements, authorisations and other undertakings set out in this application form on behalf of all applicants listed in this application form.

Applicant Signature: Date:/...../.....

Harrods Building
George Street
Warilla NSW 2528
PO Box 146, Warilla 2528

Telephone: 02 4296 3455
Facsimile: 02 4296 3968
email: info@harrods.com.au
www.harrods.com.au

APPLICATION FOR PET

Property:

.....

Owner of pet **one**:

Name of Pet:

Specify Breed:

Sex: De-sexed? Yes / No

Are they registered with any organisation or council? Yes / No

If yes who?

Size: Small Medium Large

Age of pet:

I/weconfirm our pet does not come inside the home.

Owner of pet **two**:

Name of Pet:

Specify Breed:

Sex: De-sexed? Yes / No

Are they registered with any organisation or council? Yes / No

If yes who?

Size: Small Medium Large

Age of pet:

I/weconfirm our pet does not come inside the home.

.....

Signed by Prospective Tenant (s)

Date/...../.....